



**DELHI DEVELOPMENT AUTHORITY
PERSONNEL BRANCH-III**


No.F6(03)2018/PB-III/SSAExam/Part/1414

Dated: 28/08/18

CIRCULAR NO: 24

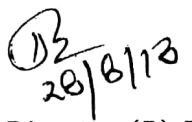
In Continuation to this office Circular No. 22 dated 13.08.2018, all the eligible candidates as mentioned at Annexure-A are directed to attend the computer training programme for computer literacy at Computer Training Room, C-Block, 3rd Floor, Vikas Sadan, New Delhi-110023 as per schedule given at Annexure-C.

Encls: As above


Dy. Director (P)-III

Copy to:

1. All Departmental Heads of DDA.
2. All branch officers of the Authority with the request to bring the circular to the notice of the eligible employees working under them.
3. Director (P)-II, DDA for information pl.
4. Dy. Director (Trg.), DDA for information pl.
5. Dy. Director (system) to upload the same on DDA Web Site.
6. P.S. to EM/FM/VC, DDA
7. P.S. to all Pr. Commissioner /Pr. Commissioner-cum-Secretary/ all Commissioners/CVO, DDA.
8. Notice Board.


Asstt. Director (P)-III

BATCH NO. 1

DATE - 29.08.2018 to 05.09.2018
TIMING - 10:15 AM to 5:30 PM
VENUE - COMPUTER TRAINING ROOM,
C-BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

Sl.No.	Name of the officials	Father's /Husband's Name	Present Place of Posting	Contact No.
	2	3	10	11
1	Rakesh Kumar	Late Sh. Ram Niwas	Director Indl. & OSB	9941106610 9899206650
2	Megh Raj	Late Sh. Prem Bahadur	DD(P)-III	9211948123
3	Santosh Kumar Jha	Late Sh. Daya Kant Jha	Vigilance (A.C.B.)	9891347462 7011723401
4	Ramesh Chand Meena	Sh. Battu Ram Meena	C.R.Cell	9968514134
5	Anil Kumar Gupta	Sh. Om Prakash Gupta	PB-I	9868884969
6	Ramdas Meena	Sh. Ram Charan Meena	SLO/FB/MC Legal	9654702545
7	Vijay Pal Singh	Sh.Devi Singh	F.M.Office	9958581969
8	Hari Prakash	Late Sh. Ramchander	Pension Cell	8826213574
9	Kundan Singh	Late Sh. Sukhdev Singh	W.D.-2	9911928378
10	Prem Chander	Late Sh. Gujeshwar Prasad	DD,PB-III	9868653074
11	Pinki Bhutani	Late Sh. K.K.Bhutani	C.C-15	9818874611
12	Manish Kumar	Late Sh. Azad Singh	W.D.-8	9810707315
13	Surender Solanki	Late Sh. Mahender Singh	SWD-8	9911249911
14	Nitin Kumar	Sh. Achal Singh	Co-operative society	9211477949
15	Jaspreet Singh	Sh. Amrti Pal Singh	Commercial Estate	9958847132
16	Rajesh Meena	Sh. Jagdish Prasad Meena	Dir.(P)-I	9718179682
17	Pradeep Kumar	Late Sh. Ram Niwas	Hort.-5 Div.	9312298926
18	Amit Kumar	Late Sh. Ram Kanwar	P.R.Cell (R&D System)	9034137937, 9999389367
19	Shiv Dayal Meena	Sh. Kalu Ram Meena	LM(SWZ)	9868323550
20	Dharmender Kumar	Late Sh. Pyare Lal	Chief Architect	9971274477

BATCH NO. 2

DATE - 06.09.2018 to 12.09.2018
TIMING - 10:15 AM to 5:30 PM
VENUE - COMPUTER TRAINING ROOM,
C-BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

21	Roop Ram Meena	Sh. Bhorilal Meena	Hort. Division Dwarka	7042977671 9871371017
22	Vishal Shokeen	Late Sh. Gianender Singh	AO/Dwk. NPRS	9971308822
23	Pradeep Kumar	Late Sh. Nanku Ram	Chief Engineer (design)	9868213266
24	Balraj Sharma	Late Sh. Braham Dutt Sharma	AO (Estt.)JNG-3	9868820554
25	Ravi Gupta	Late Sh. Bhawani Shankar Gupta	P.R.Cell(R&D System)	(0)9212190201
26	Bhudev Kumar	Late Sh. Mahender Kumar	V.C.Sectt.	9999274495
27	Satish Kumar Haldia	Late Sh. Hetram Singh	Nazarat	9810804685
28	Saurabh Kumar	Late Sh. Tej Pal Singh	P.B-V	9999668608
29	Satpal	Late Sh. Balbir Singh	Commissioner(LD)	9871841349
30	Vinay Kumar	Late Sh. BhooDutt Sharma	AO(Estt.) Gazetted	(0)9968862680
31	Pardeep Kumar	Late Sh. Axma Dutt	P.C(P)	9968420864
32	Ravinder	Sh. Samray Lal	LAB(H)	9654835998
33	Anita Rani	Late Premvir Singh	EE/ED-5 CE(EZ) on diverty capacity	9711852378
34	Kaptan Singh	Sh. Desh Raj	AO Damage	9911511184
35	Ranvir Singh	Sh. Mir Singh	CAU(Rohini)	9873985526
36	Vikas Dhama	Late Sh. Jaiveer Singh Dhama	SFS(H)	9350640128
37	Parveen Kumar	Late Sh. Pratap Singh	LAB(H)	9810767589
38	Bharat Bhushan Chaudhary	Late Sh. Tara Chand	LIG(H)	9999760073
39	Madan Mohan Kumar	Late Sh. Joginder Pd. Singh	R & D main	9868567371
40	Satish Kumar	Late Sh. Ratan Singh	N.H.S 2014	8285787860 7065722723

BATCH NO. 3

DATE - 13.09.2018 to 19.09.2018
TIMING - 10:15 AM to 5:30 PM
VENUE - COMPUTER TRAINING ROOM,
C-BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

41	Jeeten	Late Sh. Ram Kishore	S&S-II	9015150630
42	Rajender	Late Sh. Atter Singh	G.H.S	9891233907
43	Satish Kumar	Late Sh. Bishan Dass Sharma	PB-III	7503478300
44	Rakesh Kumar Sharma	Sh. H.C.Sharma	LIG(H)	9968441262
45	Har Kishan	Late Sh. Bhoop Singh	LAB(Resdl)	9268239720
46	Ram Kishan Meena	Sh. Prasadi Lal Meena	Director (H)-II	9971181211
47	Kishori Lal	Sh. Nikka Ram	Group Housing	8285907668
48	Gaurav Bhasin	Sh. Krishan Lal	PB-I	9810672546
49	Harsh Kumar	Late Sh. Mangi Lal	PB-IV	7827543704
50	Radhey Shyam Meena	Sh. Giri Raj Pd. Meena	Budget Section	9718286306
51	Raj Pal Singh	Sh. Gabar Singh Rawat	CC-6	9818250661
52	Brij Mohan	Sh. Khem Chand	Dy. CLA-I (Admn.)	9971696621
53	ChattarPal	Late Sh. Ram Singh	Cash (H)	9310219631
54	Puran Chand	Late Sh. Sher Ram	Hort. Divn. No.IX	9560502660
55	Giri Raj Prasad Sharma	Late Sh. Babu Lal	LSB(Rohini)	9810192354
56	Yogesh Kumar	Late Sh. Buddhi Ram	AO, Co-operative Society	9999740199
57	Pardeep	Late Sh. Babu Ram	LSB Industrial	9999880874
58	Kanwal Singh	Late Sh. Manphool Singh	AO(E) NG-II	9466929456 0130-2200142
59	Rajendra Kumar Meena	Late Sh. Ram Singh Meena	S & S-I	9015156010
60	Raj Rani Singhal	Late Sh. Ashok Kr. Singhal	Building Section	9871869554

BATCH NO. 4

DATE - 20.09.2018 to 27.09.2018
TIMING - 10:15 AM to 5:30 PM
VENUE - COMPUTER TRAINING ROOM,
C-BLOCK, 3RD FLOOR, VIKAS SADAN,
INA, NEW DELHI-110023

61	Kumme Ram Meena	Sh. Ram Kishan Meena	Commercial Land	9555850724
62	Rajesh Sharma	Late Sh. Ram Kr. Sharma	Vigilance Branch	9540810085
63	Neeraj Rohilla	Late Sh. Naresh Kumar	L.S.B.(Rohini)	8700263581
64	Kapil Garg	Late Sh. Om Prakash Gupta	L.S.B.(Industrial)	9891223135
65	Ajay Singh	Late Sh. Uttam Singh	Cordn. (LD)	9716374302
66	Pyare Lal Meena	Sh. Sarchanda Meena	DD(P&C)	9013697252
67	Pankaj	Late Sh. Radhey Shyam	Sr. AO(PE) Vikas Minar	7042811296
68	Neelam	W/o Sh. Arun Kumar	DD/LAB/Rohini	9654103835
69	Vikas Malik	Late Sh. R.S. Malik	SFS(II)	9315092873
70	Dharam Pal Meena	Sh. Hanuman Prasad	SE(Vig.) I	9015341756
71	Tala Ram	Late Sh. Harphool Singh	Building Section	9650761574
72	Joginder Singh	Late Sh. Sohan Lal	SA & GR	8700614500
73	Mukesh Chand Meena	Sh. Omkar Meena	Vigilance Branch	7891950892
74	Ashwani Kumar	Late Sh. Jai Parkash	LAB(Resdl)	9873655371
75	Navin Chandra Sharma	Late Sh. Yagya Datt Sharma	CAU(Rohini)	9518898441
76	Naresh Chand	Late Sh. Suraj Bhan	Director (I.L)	9350939358
77	Laxman Lal Meena	Late Sh. Heera Lal Meena	CE(South Zone)	9311542491
78	Sunil Singh Negi	Late Sh. Santan Singh Negi	PB-IV	9811092981 8130623972
79	Rameshwar Dass	Sh. Shree Ram	PM/MPR	9868816902
80	Munesh Lata	W/o Sh. Mahipal Singh Panwar	ED-3	9868044357

(91)

ANNEXURE - C
उ० नि०/व्य०/क शाखा-3
अयरी सं 5814
दिनांक.. 27/08/18

DELHI DEVELOPMENT AUTHORITY

(SYSTEMS DEPTT.)

No. F1(2)2009/CC/40/

Dated: 24.08.2018

Sub: Computer Literacy Programme for JSAs(LDC). who are appearing in the Departmental Test for the post of SSA(UDC).

Reference letter vide No. F6(03)/2018/PB-III/SSAExam./Part/1231 dated 25.07.2018 from DD(P)III) on the subject.

There are total Four batches. Each batch consists of 20 candidates for 5 full days. Training starts w.e.f 29.08.2018 till 27.09.2018.

Following faculties are nominated for imparting the subject training:

Batch-1

Timings: 10:15 AM-5:30 PM

Date	Subject	Faculty
Day 1/ 29.08.2018	Fundamental of Computers & MS-Word	M K Joshi, Prg
Day 2/ 30.08.2018	MS-Word	Vijay Laxmi, Prg
Day 3/ 31.08.2018	MS-Power Point	J.K. Pandey, AD(S)
Day 4/ 04.09.2018	MS-Excel	Archana Arora, Prg.
Day 5/ 05.09.2018	DDA's Mobile Apps. & Whatsapp	Abhilash Agrawal, AD(S)

Batch-2

Timings: 10:15 AM-5:30 PM

Date	Subject	Faculty
Day 1/06.09.2018	Fundamental of Computers & MS-Word	Deepak Jha, Prg.
Day 2/07.09.2018	MS-Word	Vijay Laxmi, Prg.
Day 3/10.09.2018	MS-Power Point	M K Joshi, Prg
Day 4/11.09.2018	MS-Excel	Abhilash Agrawal, AD(S)
Day 5/12.09.2018	DDA's Mobile Apps. & Whatsapp	Archana Arora, Prg.

Batch-3

Timings: 10:15 AM-5:30 PM

Date	Subject	Faculty
Day 1/ 13.09.2018	Fundamental of Computers & MS-Word	J.K. Pandey, AD(S)
Day 2/ 14.09.2018	MS-Word	Sher Ram, Prg
Day 3/ 17.09.2018	MS-Power Point	M K Joshi, Prg
Day 4/ 18.09.2018	MS-Excel	Archana Arora, Prg.
Day 5/ 19.09.2018	DDA's Mobile Apps. & Whatsapp	Abhilash Agrawal, AD(S)

Batch-4

Timings: 10:15 AM-5:30 PM

Date	Subject	Faculty
Day 1/20.09.2018	Fundamental of Computers & MS-Word	Deepak Jha, Prg.
Day 2/24.09.2018	MS-Word	Sher Ram, Prg
Day 3/25.09.2018	MS-Power Point	M K Joshi, Prg
Day 4/26.09.2018	MS-Excel	Abhilash Agrawal, AD(S)
Day 5/ 27.09.2018	DDA's Mobile Apps. & Whatsapp	Archana Arora, Prg.